



# Uttlesford District Council

Chief Executive: Peter Holt

## Scrutiny Committee

**Date:** Thursday, 26th May, 2022

**Time:** 7.00 pm

**Venue:** Council Chamber - Council Offices, London Road, Saffron Walden,  
CB11 4ER

**Chair:** Councillor N Gregory

**Members:** Councillors C Criscione, G Driscoll, V Isham, R Jones, P Lavelle,  
G LeCount (Vice-Chair), S Luck, G Sell and J De Vries

**Substitutes:** Councillors M Caton, P Fairhurst, R Pavitt and G Smith

### **Public Speaking**

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting. Please register your intention to speak at this meeting by writing to [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk). A time limit of 3 minutes is allowed for each speaker. Please refer to further information overleaf.

Public speakers will be offered the opportunity for an officer to read out their questions or statement at the meeting, and encouraged to attend the meeting via Zoom to readout their questions or statement themselves. For further information, please see overleaf. Those who would like to watch the meeting live can do so virtually [here](#). The broadcast will be made available as soon as the meeting begins.

There is a capacity limit for attendance in person in the Chamber and seats will be available on a first come first serve basis, so please do get in touch as soon as possible if this is of interest. For further information, please see overleaf.

# **AGENDA**

## **PART 1**

### **Open to Public and Press**

- 1 Apologies for Absence and Declarations of Interest**  
To receive any apologies for absence and declarations of interest.
- 2 Minutes of the Previous Meeting** 5 - 8  
To consider the minutes of the previous meeting.
- 3 Responses of the Executive to reports of the Committee**  
To consider any responses of the Executive to reports of the Committee.
- 4 Consideration of any matter referred to the Committee in relation to call in of a decision**  
To consider any matter referred for call in.
- 5 Cabinet Forward Plan** 9 - 12  
To receive the Cabinet Forward Plan.
- 6 Scrutiny Work Programme** 13  
To receive the Scrutiny Work Programme for 2022-23.
- 7 Climate Crisis Action Plan Progress Report** 14 - 22  
To receive the Climate Crisis Action Plan progress report.
- 8 Local Plan Update**  
To receive a Local Plan update. (Verbal report)
- 9 Sports Provision Scoping Document** 23 - 24  
To receive the Sports Provision Scoping Review.
- 10 Scrutiny Annual Report** 25 - 30  
To consider the Scrutiny Annual Report.

## **MEETINGS AND THE PUBLIC**

In light of the Government lifting covid restrictions and in line with the Councils risk assessment Council, Cabinet and Committee meetings have returned to in-person and are held in the Council Chamber. However, due to social distancing precautions and capacity considerations, public access and participation will continue to be encouraged virtually until further notice.

Members of the public are welcome to listen live to the debate of any of the Council's Cabinet or Committee meetings. All live broadcasts and meeting papers can be viewed on the Council's calendar of meetings webpage [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk)

Members of the public and representatives of Parish and Town Councils are permitted to speak or ask questions at this meeting and will be encouraged to do so via the video conferencing platform Zoom. If you wish to make a statement via Zoom video link, you will need to register with Democratic Services by midday two working days before the meeting. There is a 15 minute public speaking limit and 3 minute speaking slots will be given on a first come, first served basis. Those wishing to make a statement via video link will require an internet connection and a device with a microphone and video camera enabled. Those wishing to make a statement to the meeting who do not have internet access can do so via telephone.

Technical guidance on the practicalities of participating via Zoom will be given at the point of confirming your registration slot, but if you have any questions regarding the best way to participate in this meeting please call Democratic Services on 01799 510 369/410/467/548 who will advise on the options available.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

### **Facilities for people with disabilities**

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk) or phone 01799 510369/410/467/548 as soon as possible prior to the meeting.

### **Fire/emergency evacuation procedure**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital that you follow their instructions.

**For information about this meeting please contact Democratic Services**

Telephone: 01799 510 369/410/467/548

Email: [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk)

**General Enquiries**

Council Offices, London Road, Saffron Walden, CB11 4ER

Telephone: 01799 510510

Fax: 01799 510550

Email: [uconnect@uttlesford.gov.uk](mailto:uconnect@uttlesford.gov.uk)

Website: [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk)